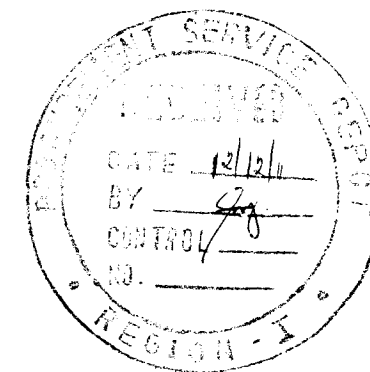


ANNUAL PROCUREMENT PLAN FOR 2012
For Common-Use Supplies and Equipment



INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurementservice.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
8. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

Department/Bureau/Office: **DEPARTMENT OF LABOR AND EMPLOYMENT**
Region: 1
Address: **Arnel Building, Mabini Street, Catbangan, San Fernando City, La Union**

Contact Persons: **VERONICA A. CORSINO/VIOLETA G. MITRE**
Position: **Sr. LEO & OIC-IMSD/Admin. Officer V**
E-mail : **dole_r01@yahoo.com**
Telephone/Mobile Nos: **(072) 242-1753/700-25-21**

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount			
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																		
COMMON ELECTRICAL SUPPLIES																		
1. BALLAST, 18 watts	piece															0	68.95	-
2. BALLAST, 36 watts	piece															0	74.35	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet															60	37.31	2,238.60
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet															24	14.92	358.18
5. BATTERY, size D, alkaline, 2 pcs./packet	packet															0	69.82	-

6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set													0	287.55	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set													12	378.16	4,537.96
8. FLUORESCENT LAMP, tubular, 18 watts	piece													16	32.94	527.10
9. FLUORESCENT LAMP, tubular, 36 watts	piece													28	34.70	971.50
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece													12	106.38	1,276.62
11. FUSE, 30 amperes	piece													0	10.61	-
12. FUSE, 60 amperes	piece													0	26.12	-
13. STARTER, 4-40 watts	piece													0	3.82	-
14. TAPE, electrical	roll													0	18.66	-
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	533.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	838.94	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	596.21	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	974.86	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box													0	492.49	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	798.43	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/box	box													0	346.45	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	740.87	-
9. COMPACT DISK CASE, 50 CDs capacity	piece													0	52.11	-
10. COMPACT DISK DRIVE CLEANER	piece													0	65.83	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece													70	9.01	630.68
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece													35	17.04	596.24
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece													5	11.99	59.96
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													150	20.46	3,068.85
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece													50	299.38	14,969.10
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece													27	479.70	12,951.90
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,247.28	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart													0	1,178.28	-
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart													0	1,526.43	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart													0	1,281.78	-
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,386.33	-

22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,377.97	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,437.56	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart													0	762.17	-
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart													0	894.95	-
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart													0	831.17	-
27. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,386.33	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart													12	630.44	7,565.24
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart													12	726.62	8,719.47
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	840.58	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	1,008.91	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	807.13	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	603.25	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart													0	262.42	-
35. CARTRIDGE, HP CB315A (HP 900), tri-color	cart													0	337.70	-
36. INK CARTRIDGE, Epson TO17	cart													0	0.00	-
37. INK CARTRIDGE, Epson TO18	cart													0	0.00	-
38. INK CARTRIDGE, Lexmark # 27, colored	cart													20	1,202.33	24,046.50
39. INK CARTRIDGE, Lexmark # 17, black	cart													45	1,008.91	45,400.84
40. INK CARTRIDGE, Epson TO38	cart													0	494.52	-
41. INK CARTRIDGE, Epson TO39	cart													0	774.72	-
42. MOUSE, optical, USB conection type	piece													13	202.54	2,633.02
43. TONER CARTRIDGE,HP C3906A	cart													0	3,139.64	-
44. TONER CARTRIDGE,HP C3903A	cart													0	3,677.70	-
45. TONER CARTRIDGE,HP C4092A	cart													0	2,723.53	-
46. TONER CARTRIDGE,HP C4096A	cart													0	4,215.46	-
47. TONER CARTRIDGE,HP C7115A	cart													0	2,586.57	-
48. TONER CARTRIDGE,HP 92298A	cart													0	4,610.66	-
49. TONER CARTRIDGE,HP C4127X	cart													0	5,588.20	-
50. TONER CARTRIDGE, HP Q2613X	cart													0	4,127.63	-
51. TONER CARTRIDGE,HP Q2612A	cart													0	2,937.86	-
52. TONER CARTRIDGE,HP Q5942A	cart													0	6,258.36	-
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,204.50	-
54. TONER CARTRIDGE, HP C9720A	cart													0	6,597.11	-
55. TONER CARTRIDGE, HP C9721A	cart													0	8,928.57	-
56. TONER CARTRIDGE, HP C9722A	cart													0	8,928.57	-
57. TONER CARTRIDGE, HP C9723A	cart													0	9,103.64	-
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,651.84	-
59. TONER CARTRIDGE, HP Q2610A	cart													0	5,004.23	-
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,554.70	-
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,291.78	-
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,291.78	-
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,291.78	-

64. TONER CARTRIDGE, HP Q5949A	cart													0	3,001.63	-
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,384.28	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,737.16	-
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,553.36	-
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,673.39	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,939.94	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,914.65	-
71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,129.73	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	3,031.95	-
73. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,385.37	-
74. RIBBON, Epson RN 8755	cart													0	86.88	-
75. RIBBON, Epson RN 8750	cart													0	78.67	-
76. RIBBON, Epson RN 7754	cart													0	130.69	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart													0	743.00	-
78. RIBBON, Epson RN SO 15327	cart													0	336.65	-
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll													0	618.28	-
2. AIR FRESHENER, 280mL/can	can													100	94.87	9,487.40
3. ALCOHOL, 70%, ethyl	bottle													100	38.64	3,864.25
4. AUDIO CASSETTE TAPE, 90min. recording time	piece													0	16.52	-
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack													0	93.79	-
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box													0	358.18	-
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	373.10	-
8. CARTOLINA, assorted color, 20s/pack	pack													0	74.62	-
9. CARTOLINA, white, 20s/pack	pack													0	58.63	-
10. PAPER, white, dustless, 100 pcs/box	box													0	35.68	-
11. CLIP, bulldog (3")	piece													100	8.63	863.05
12. CLIP, backfold, 25mm, 12s/box	box													0	15.99	-
13. CLIP, backfold, 50mm, 12s/box	box													10	44.77	447.72
14. CLIP, backfold, 19mm, 12s/box	box													0	7.73	-
15. CLIP, backfold, 32mm, 12s/box	box													0	17.86	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	22.39	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad														46.90	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad														46.90	-
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													2	69.29	138.58
20. COLUMNAR NOTEBOOK, 12 cols	piece													0	20.13	-
21. CORRECTION FLUID, water based, min 15mL.	bottle													0	10.07	-
22. DATA FILE BOX, (5"x9"x15-3/4")	box														66.08	-
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece													40	68.75	2,749.87

24. ENVELOPE, documentary (10"x15"), 500s/box	box													9	574.57	5,171.17
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box													19	692.76	13,162.37
26. ENVELOPE, mailing white, 500s/box	box													47	163.77	7,697.40
27. ENVELOPE, mailing white with window, 500s	box													0	212.77	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box													0	122.59	-
29. ENVELOPE, expanding, plastic, legal size	piece														40.81	-
30. ENVELOPE, documentary, A4, 500s/box	box														539.40	-
31. ERASER, blackboard/whiteboard	piece													9	11.73	105.53
32. ERASER, rubber	piece													84	4.80	402.95
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	85.28	-
34. FOLDER, pressboard, plain, legal, 100s/box	pack													11	872.93	9,602.24
35. FOLDER, tagboard, legal size, 100s/box	pack													39	424.27	16,546.45
36. FOLDER, tagboard, A4 size, 100s/box	pack															
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack														309.14	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle														319.80	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack														253.71	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack														234.52	-
41. GLUE, all purpose, 300 grams min.	jar													15	38.37	575.49
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													20	33.79	675.89
43. INDEX CARD, 3"x 5", ruled both sides, 500s/pack	pack													0	45.56	-
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack													1	102.34	102.34
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	42.54	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	58.10	-
47. INDEX TAB, self-adhesive, 5 sets/box	box													0	69.29	-
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube													0	11.73	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle													2	505.88	1,011.76
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece													0	45.73	-
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													42	50.80	2,133.56
52. MAP PIN, round head, 100s/box	box													0	37.31	-
53. MARKER, fluorescent, 3 colors/set	set													50	42.64	2,132.00
54. MARKING PEN, whiteboard, black	piece													60	15.46	927.42
55. MARKING PEN, whiteboard, blue	piece													60	15.46	927.42
56. MARKING PEN, whiteboard, red	piece														15.46	-
57. MARKER, permanent, black	piece													152	13.84	2,103.30
58. MARKER, permanent, blue	piece													104	13.84	1,439.10
59. MARKER, permanent, red	piece														13.84	-
60. MARKING PEN, for transparency	set													0	86.35	-
61. NOTE BOOK, stenographer's, 40 leaves	piece													0	7.68	-
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad													0	37.31	-
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	53.30	-

64. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	115.13	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.98	-
66. OIL, for general purpose, 120 mL	bottle													9	31.76	285.88
67. PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream													0	107.42	-
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	57.46	-
70. PAPER, mimeo,WhiteWove, 210mm x 297mm (A4)	ream													300	149.24	44,772.00
71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream														147.96	-
72. PAPER, for Plain Paper Copier, 254mm 356mm(B4), 70gsm	ream													0	199.53	-
73. PAPER, ruled pad,216mmx330mm, 90 sheets/pad	pad													90	21.08	1,897.58
74. PAPER, thermal,210mmx30M, 1/2" core	roll													105	37.31	3,917.55
75. PAPER, thermal, 216mmx30M, 1/2" core	roll													30	38.38	1,151.28
76. PAPER,multicopy, 210mm x 297mm(A4), 80gsm	ream													400	142.80	57,121.20
77. PARCHMENT PAPER, A4 size, 80 gsm,100sheets/pack	ream													0	165.23	-
78.PAPER FASTENER, for paper, metal, 50 sets/box	box													0	84.09	-
79.. PAPER CLIP, gem type,jumbo, 48mm, 100s/box	box													330	15.99	5,276.70
80. PAPER CLIP, gem type, 32mm, 100s/box	box													270	9.06	2,446.47
81. PENCIL, lead, w/eraser, one(1) dozen per box	box													50	25.51	1,275.61
82. PENCIL, mechanical, for 0.5mm lead	piece													0	18.66	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box													10	30.75	307.50
84. RECORD BOOK, 300 pages, smyth sewn	book													0	51.70	-
85. RECORD BOOK, 500 pages, smyth sewn	book													120	90.61	10,873.20
86. RIBBON, nylon, manual typewriter	spool													100	16.21	1,620.53
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	660.92	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	479.70	-
89. RING BINDER, (1/2"x44"), plastic	piece													15	4.48	67.19
90. RING BINDER, (3/4"x44"), plastic	piece													15	12.79	191.88
91. RING BINDER, (1" x 44"), plastic	piece													0	12.79	-
92. RING BINDER, (2" x 44"), plastic	piece													0	28.83	-
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box													25	136.00	3,399.93
94. RULER, plastic, 300mm	piece														3.73	-
95. RULER, plastic, 450mm	piece														37.31	-
96. SIGN PEN, black	piece													200	42.52	8,503.40
97. SIGN PEN, blue	piece													50	42.52	2,125.85
98. SIGN PEN, red	piece													0	42.52	-
99. STAMP PAD INK, violet, 50mL	bottle													0	27.72	-
100. STAMP PAD, felt pad, min 60mm x 100mm	piece													40	25.58	1,023.36
101. STAPLE WIRE, standard, #35	box													128	26.63	3,408.58
102. TAPE, adding machine, GSP bond	roll													0	10.93	-

103. TAPE, masking, 24mm, 50 meters length	roll														121	42.64	5,159.44
104. TAPE, masking, 48mm, 50 meters length	roll														0	85.92	-
105. TAPE, transparent, 24mm, 50 meters	roll														100	11.14	1,114.18
106. TAPE, transparent, 48mm, 50 meters	roll														0	20.89	-
107. TAPE, packaging, 48mm, 50 meters length	roll														80	19.72	1,577.68
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle														0	100.20	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle														0	89.54	-
110. TOILET TISSUE, 12 rolls/pack	pack														0	62.68	-
111. TWINE, plastic, one kilo per roll	roll														30	58.63	1,758.90
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll														0	170.56	-
COMMON OFFICE DEVICES																	
1. B E , heavy duty cutter(L500), 10 pcs./pack	pack														0	10.66	-
2. CUTTER, heavy duty	piece														0	27.72	-
3. PUNCHER, heavy duty	piece														5	117.26	586.30
4. SCISSORS, (6")	pair														0	19.19	-
5. SHARPENER, single cutterhead	piece														4	151.03	604.14
6. STAMPING DATER, self-inking stamp	piece														0	447.72	-
7. STAPLER, heavy duty, standard	piece														3	166.91	500.73
8. STAPLE REMOVER, twin jaws	piece														0	20.13	-
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece														3	41.24	123.71
10. WASTE BASKET, plastic	piece														0	21.51	-
COMMON JANITORIAL SUPPLIES																	
1. BATHROOM SOAP, 70gms.	piece														100	14.92	1,492.40
2. BROOM, soft (tambo)	piece														24	122.59	2,942.16
3. B DM , STICK (tingting)	piece														18	20.25	364.57
4. CLEANSER, powder, 350gms.	canister														0	17.75	-
5. DETERGENT POWDER, all purpose, 500gms.	pouch														100	17.59	1,758.90
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar														20	24.52	490.36
7. DISINFECTANT SPRAY, 400 grams net content	can														50	245.18	12,259.00
8. DUST PAN, non-rigid plastic, with detachable handle	piece														12	26.65	319.80
9. FLOOR WAX, paste, natural, 2kgs.	can														0	314.47	-
10. FLOOR WAX, paste, red, 2kgs.	can														0	314.47	-
11. FLOOR WAX, liquid type, 3.75L	can														8	339.79	2,718.30
12. FURNITURE CLEANER, 300mL/can min	can														100	115.13	11,512.80
13. INSECTICIDE, 600mL (420g) /can	can														0	119.39	-
14. MOPHANDLE, screw type, wooden handle	piece														28	85.28	2,387.84
15. MOPHEAD, 100% rayon, 400g	piece														60	73.55	4,413.24

16. RAG, COTTON, (7") in diameter	kilo													0	44.77	-
17. SCOURING PAD, economy size	pack													0	135.26	-
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle													0	63.96	-
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box													40	34.11	1,364.48
20. TRASHBAG, plastic, black, (XL)	roll													150	106.38	15,957.71
LEGAL SIZE PAPER																
1. PAPER, bond, Premium Grade	ream													0	122.20	-
2. PAPER, mimeo, Groundwood	ream													0	93.81	-
3. PAPER, mimeo, Whitewove	ream													0	123.02	-
4. PAPER, for PPC	ream														177.66	-
5. P R, multcopy, legal, for laser printing	ream													500	179.09	89,544.00
COMMON OFFICE EQUIPMENT																
1. AIRPOT, 4.0 liters, w/ dispenser	unit													0	1,172.60	-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit													0	8,152.77	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit													2	9,634.51	19,269.02
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit													0	13,834.55	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit													0	12,459.41	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit													0	1,940.12	-
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit													0	948.74	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit													18	349.65	6,293.66
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit													22	165.11	3,632.35
10. CHAIR, monobloc, without armrest,beige/white	unit													0	245.18	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit													0	20,040.80	-
12. ELECTRIC FAN, orbit type	unit													0	1,379.92	-
13. ELECTRIC FAN, with stand	unit														783.51	-

14. ELECTRIC FAN, wall type	unit													0	764.32	-
15. INDUSTRIAL FAN, 18" metal blade	unit													0	958.21	-
16. FACSIMILE TRANSCIVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit													0	4,562.48	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type, non-electrical conductor, non- toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit													0	1,158.74	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit													0	4,844.97	-
19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit													0	25,562.68	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationery blade guard, A4-A6 format indications	unit														9,059.93	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit													0	6,394.93	-
22. PRINTER, automatic data processing, impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit													0	29,389.62	-
23. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit													0	36,755.68	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit													0	7,302.10	-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit													3	4,242.68	12,728.04
26. PRINTER, automatic data processing, impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit													0	31,766.80	-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit													0	10,658.93	-

28. RADIO CASSETTE RECORDER, with AM/ FM Radio	unit														0	1,694.94	-
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit														0	6,342.70	-
30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit															2,089.36	-
HANDBOOKS ON PROCUREMENT																	
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																	
a. Procurement of Goods & Services, 110-115 pages	piece														0	33.05	-
b. Procurement of Civil Works, 139-149 pages	piece														0	38.59	-
c. Procurement of Consulting Services, 139-149 pages	piece														0	22.92	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece														0	90.61	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece														0	33.21	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece														0	13.86	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set														0	133.25	-
Volume I (103 pages) - white color																	
Volume II (138 pages) - light blue color																	
Volume III (124 pages) - light yellow color																	
Volume IV (118 pages) - light green color																	
OTHER CONSUMABLES																	
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart														0	1,005.77	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart														0	1,005.77	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart														0	1,005.77	-
4. INK CARTRIDGE, HP C4817A (HP 13), yellow , 14 ml	cart														0	1,005.77	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart														0	1,365.42	-
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart														0	1,365.42	-
7. INK CARTRIDGE, HP C483A(HP 11) , yellow 28 ml	cart														0	1,365.42	-
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart														0	997.41	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart														0	1,380.06	-

10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart														0	997.41	-
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart														0	997.41	-
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart														0	997.41	-
13. INK CARTRIDGE, HP C4936A(HP 18), black	cart														0	830.13	-
14. INK CARTRIDGE, HP C4937A(HP 18) , cyan	cart														0	622.07	-
15. INK CARTRIDGE, HP C4938A(HP 18) , magenta	cart														0	622.07	-
16. INK CARTRIDGE, HP C4939A (HP18) , yellow	cart														0	622.07	-
17. INK CARTRIDGE, HP C8721A (HP 02), black , 10 ml	cart														0	755.90	-
18. INK CARTRIDGE, HP C8767WA(HP96), black , 21 ml	cart														0	1,260.87	-
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan , 4 ml	cart														0	403.56	-
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart														0	403.56	-
21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart														0	403.56	-
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5.5 ml	cart														0	403.56	-
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5.5 ml	cart														0	403.56	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart														0	1,399.92	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart														0	699.44	-
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart														0	997.41	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart														0	997.41	-
28. INK CARTRIDGE, HP C9393A(HP 88XL) , yellow 17 ml	cart														0	997.41	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart														0	1,397.83	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart														0	478.80	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart														0	400.43	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart														0	400.43	-
33. INK CARTRIDGE, HP CB319WA(HP 564) , magenta	cart														0	400.43	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart														0	400.43	-
35. INK CARTRIDGE, HP CB335WA(HP74) , black , 4.5 ml	cart														0	644.03	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart														0	1,262.96	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3.5 ml	cart														0	740.21	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart														0	1,399.92	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart														0	603.25	-
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart														0	1,206.51	-
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart														0	724.53	-
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart														0	1,409.33	-
43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart														0	604.61	-
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart														0	926.31	-
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart														0	1,008.91	-
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart														0	340.63	-
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart														0	330.38	-
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart														0	766.35	-

81. INK CARTRIDGE, Epson C13To42490, Yellow, for printer Stylus C82/CX5100	cart																	o	547.84	-
82. INK CARTRIDGE, Epson C13To46190, black, for printer Stylus C63/C83	cart																	o	629.39	-
83. INK CARTRIDGE, Epson C13To47290, Cyan, for printer Stylus C63/C83	cart																	o	387.88	-
84. INK CARTRIDGE, Epson C13To47390, Magenta, for printer Stylus C63/C83	cart																	o	387.88	-
85. INK CARTRIDGE, Epson C13To47490, Yellow, for printer Stylus C63/C83	cart																	o	387.88	-
86. INK CARTRIDGE, Epson C13To62190, black, High Cap, for printer Stylus CX3700/4700/C67	cart																	o	644.03	-
87. INK CARTRIDGE, Epson C13To63190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart																	o	494.52	-
88. INK CARTRIDGE, Epson C13To63290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart																	o	397.29	-
89. INK CARTRIDGE, Epson C13To63390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart																	o	397.29	-
90. INK CARTRIDGE, Epson C13To63490, Yellow, Std Cap, for printer Stylus CX3700/4700/C67	cart																	o	397.29	-
91. INK CARTRIDGE, Epson C13To75190, Black, for printer Stylus color C59/CX2900	cart																	o	295.88	-
92. INK CARTRIDGE, Epson C13To75290, Cyan, for printer Stylus color C59/CX2900	cart																	o	295.88	-
93. INK CARTRIDGE, Epson C13To75390, Magenta, for printer Stylus color C59/CX2900	cart																	o	295.88	-
94. INK CARTRIDGE, Epson C13To75490, Yellow, for printer Stylus color C59/CX2900	cart																	o	295.88	-
95. INK CARTRIDGE, Epson C13T103190, Black, for printer Stylus T40W/TX600FW	cart																	o	870.90	-
96. INK CARTRIDGE, Epson C13T103290, Cyan, for printer Stylus T40W/TX600FW	cart																	o	580.25	-
97. INK CARTRIDGE, Epson C13T103390, Magenta, for printer Stylus T40W/TX600FW	cart																	o	580.25	-
98. INK CARTRIDGE, Epson C13T103490, Yellow, for printer Stylus T40W/TX600FW	cart																	o	580.25	-
99. INK CARTRIDGE, Epson C13T104190, black, for printer C110, CX7300/8300, TX200/400, Pigment High Cap	cart																	o	580.25	-
100. INK CARTRIDGE, Epson C13T104193, Black, for printer C110, CX7300/8300, TX200/400 Pigment High Cap - Double Pack	cart																	o	967.09	-

101. INK CARTRIDGE, Epson C13T105190, Black, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
102. INK CARTRIDGE, Epson C13T105290, Cyan, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/TX210/TX400/TX550W/TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
103. INK CARTRIDGE, Epson C13T105390, Magenta, for printer Sty! T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
104. INK CARTRIDGE, Epson C13T105490, Yellow, for printer Stylus T10/T11/ T13/ T30/T20E/C79/C90/TX100/TX110/TX111/TX200/ TX210/TX400/TX550W/ TX300F/TX510FN/TX600FW/CX3900/CX5500/CX5900/CX6900F/CX8300/CX9300F, Pigment - 73N	cart													0	434.93	-
105. INK CARTRIDGE, Epson C13T107190, Black, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
106. INK CARTRIDGE, Epson C13T107290, Cyan, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	286.47	-
109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	963.95	-

112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart																	o	963.95	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart																	o	963.95	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart																	o	963.95	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart																	o	673.30	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F-141	cart																	o	310.51	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F-141	cart																	o	310.51	-
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F - 141	cart																	o	310.51	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F - 141	cart																	o	310.51	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart																	o	590.71	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart																	o	465.25	-
127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart																	o	465.25	-
128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart																	o	465.25	-
129. TONER CARTRIDGE, HP C3906F, black	cart																	o	3,139.64	-
130. TONER CARTRIDGE, HP CB435A, black	cart																	o	2,554.16	-
131. TONER CARTRIDGE, HP CB436A, black	cart																	o	2,997.45	-
132. TONER CARTRIDGE, HP CB540A, black	cart																	o	2,958.77	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart																	o	2,718.30	-
134. TONER CARTRIDGE, HP CB542A, yellow	cart																	o	2,718.30	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart																	o	2,718.30	-

136. TONER CARTRIDGE, HP CC364A, black	cart														0	6,482.10	-
137. TONER CARTRIDGE, HP CC530A, black	cart														0	5,190.91	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart														0	4,868.89	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart														0	4,868.89	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart														0	4,868.89	-
141. TONER CARTRIDGE, HP CE250A, black	cart														0	5,385.37	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart														0	10,607.64	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart														0	10,607.64	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart														0	10,607.64	-
145. TONER CARTRIDGE, HP CE255A, black	cart														0	6,389.05	-
146. TONER CARTRIDGE, HP CE260A, black	cart														0	6,311.68	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart														0	11,464.95	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart														0	11,464.95	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart														0	11,464.95	-
150. TONER CARTRIDGE, HP CE278A, black	cart														0	3,086.32	-
151. TONER CARTRIDGE, HP CE285A, black	cart														0	2,721.44	-
152. TONER CARTRIDGE, HP CE505A, black	cart														0	3,680.16	-
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart														0	6,757.07	-
154. TONER CARTRIDGE, HP Q6000A, black	cart														0	3,192.96	-
155. TONER CARTRIDGE, HP Q6001A, cyan	cart														0	3,480.47	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart														0	3,480.47	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart														0	3,480.47	-
158. TONER CARTRIDGE, HP Q6470A, black	cart														0	5,555.79	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart														0	5,524.42	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart														0	5,524.42	-
161. TONER CARTRIDGE, HP Q6473A, magenta	cart														0	5,524.42	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart														0	7,152.27	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart														0	7,152.27	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart														0	7,152.27	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart														0	4,328.37	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart														0	5,802.53	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart														0	5,802.53	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart														0	5,802.53	-
169. TONER CARTRIDGE, Brother TN-2025	cart														0	2,666.03	-
170. TONER CARTRIDGE, Brother TN-2130	cart														0	1,829.63	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart														0	3,345.60	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart														0	6,116.18	-

173. TONER CARTRIDGE, Lexmark E360H11P	cart														0	12,071.34	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart														0	6,851.16	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart														0	9,681.33	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart														0	26,226.37	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart														0	3,189.82	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart														0	5,223.32	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart														0	5,324.73	-
180. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart														0	5,179.41	-
181. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart														0	3,292.28	-
182. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart														0	5,524.42	-
183. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart														0	3,631.02	-
184. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart														0	5,372.82	-
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart														0	10,455.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart														0	7,161.68	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart														0	2,875.13	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart														0	4,887.71	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart														0	3,052.86	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart														0	461.05	-
191. RIBBON CARTRIDGE, for OKI ML 1120	cart														0	7,302.10	-
192. RIBBON CARTRIDGE, Lexmark 11A3550 for Printer Models 23xx series	cart														0	1,170.96	-
193. RIBBON CARTRIDGE, Epson C13SO15505 for printer DFX-9000	cart														0	1,157.37	-
194. RIBBON CARTRIDGE, Epson C13SO15506(7753) Fabric, for printer LQ 300/300+II & 580	cart														0	122.32	-
195. RIBBON CARTRIDGE, Epson C13SO15508(S015016), black, for printer LQ 670/680/680Pro	cart														0	353.38	-

196. RIBBON CARTRIDGE, Epson C13SO15568, Color, for printer LX-300	cart														0	1,254.60	-
197. RIBBON CARTRIDGE, Epson C13SO15577(#8766), for printer DFX-5000+/ 8000/8500 Black Ribbon (So15055)	cart														0	963.95	-
198. RIBBON CARTRIDGE, Epson C13SO15587, black for printer DLQ-3000/3000+/3500	cart														0	1,055.96	-
199. RIBBON CARTRIDGE, Epson C13SO15589(So15337), for printer LQ-590	cart														0	382.65	-
200. PRINTHEAD, HP 11, black, C4810A, 8 ml	cart														0	1,399.92	-
201. PRINTHEAD, HP 11, cyan, 8 ml	cart														0	1,399.92	-
202. PRINTHEAD, HP 11, magenta C4812A, 8 ml	cart														0	1,399.92	-
203. PRINTHEAD, HP 11 yellow, 8 ml	cart														0	1,399.92	-
204. Photoconductor Kit, Lexmark PN 12A8302	cart														0	4,223.82	-
205. Photoconductor Kit, Lexmark PN E260X22G	cart														0	2,352.38	-
206. Photoconductor Kit, Lexmark PN E250X22G	cart														0	2,352.38	-
207. PHOTOCOnductor UNIT, Epson C13S051099, for printer EPL 6200/6200L	cart														0	3,476.29	-

B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Office Equipment and Accessories																	
															0		-
2															0		-
3															0		-
4															0		-
5															0		-
6															0		-
7															0		-
8															0		-
9															0		-
10															0		-
Office Supplies																	
1 Ballpen, black /blue	pcs.														1300	5.00	6,500.00
2. Mongol pencil	pcs.														75	4.50	337.50
3. Carbon Paper, ord., legal	bxs.														40	60.00	2,400.00
4 Cartolina, asstd. colors	pcs.														50	4.50	225.00
5 Columnar notebook, 14 cols.	pcs.														24	24.00	576.00
6 Columnar pad, 8 cols	pad														2	12.00	24.00
7 Columnar pad. 24 cols.	pad														7	24.00	168.00
8 Correction tape	pcs.														150	24.00	3,600.00


11. Board paper, elite board, short	packs														50	22.00	1,100.00	
12. Board paper, elite board, legal	packs														75	26.00	1,950.00	
13. Paper Fastener, plastic	bxs.														223	24.00	5,352.00	
14. Manila paper	pcs.														100	1.50	150.00	
15. Paste	btls.														85	22.40	1,904.00	
16. Sign pen refill	pcs.														150	48.00	7,200.00	
17. TONER - CANON 303	cart														11	3,250.00	35,750.00	
18. TONER - CANON 315	cart														10	4,280.00	42,800.00	
19. TONER - CANON 313	cart														11	3,880.00	42,680.00	
20. TONER - sharp 208 for xerox machine	cart														25	4,500.00	112,500.00	
21. TONER - XEROX PHASER samsung	cart														2	4,500.00	9,000.00	
22. TONER - mp 1500 (GESTETNER)	cart														10	2,710.40	27,104.00	
23. INK - 2430 (Gestetner)	cart														11	1,080.24	11,882.64	
24. Master copy Dx2430	rolls														6	1,960.00	11,760.00	
Audio and visual presentation and composing equipment																		
																0		-
2																0		-
Photographic or filming or video equipment																		
1.																0		-
2																0		-
Cleaning Equipment and Supplies																		
																0		-
																0		-
Paper Materials and Products																		
																0		-
																0		-
Lighting and fixtures and accessories																		
																0		-
																0		-
Electrical equipment and components and supplies																		
Computer Supplies																		
1. Ink - CANON 821 /820/726/725	set															75	2,780.00	208,500.00
2. TONER - HP 85A	cart															3	3,400.00	10,200.00
																0		-


Computer Equipment and Accessories														
1.														-
2.														-
*Other Categories														
1.														-
2.														-

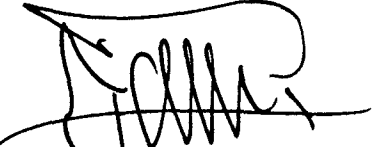
***GRAND TOTAL: 1,114,174.72
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION
APPROVED BUDGET: 1,115,000.00

*Other categories that are not indicated herein
*** Total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

VIOLETA G. MITRE
Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:

VIOLETA D.G. RAGASA
Budget Officer

Approved:

DIR. HENRY JOHN S. JALBUENA
Head of Office/Agency

Date Prepared: November 15, 2011


Department of Labor and Employment
Regional Office No. I
Supplemental Annual Procurement Plan for FY 2012

Code (PAP) Cont'ng. Appro.	Procurement Program/Project	PMO/End-User	Mode of Procurement	Reference to PPMP	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)	
					Pre-Proc. Conf.	Pub/Post of IAER	Pre-bid Conf.	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post-Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE		CO
	Communication services	RD/ARD/FO Heads/OIC-TSSD/OIC-IMSD/Accountant/Budget/	small value procurement														GF	109,000	109,000		12 units cellphone
	IT equipment	ORD/ARD	small value procurement														GF	46,500		46,500	2 units netbook
	Office equipment	Field Offices	small value procurement														GF	90,000		90,000	6 units karaoke system with microphone
	Office equipment	RO	bidding/ small value procurement														GF	50,000		50,000	1 unit video camera
	Office equipment	RO	bidding/ small value procurement														GF	70,000		70,000	1 unit camera SLR
	Office equipment	RO & FO's	bidding/ small value procurement														GF	14,000	14,000		2 units refrigerator
	Office equipment	RO	small value procurement														GF	4,110	4,110		1 unit fax machine
	IT equipment	RO & FO's	small value procurement														GF	90,000	90,000		10 units external hard drive, 1 TB
	Office equipment	RO	small value procurement														GF	16,000		16,000	1 unit magic sing

Recommended by:

Approved by:


ATTY. FLORENCE MARIE A. GACAD-ULEP
Assistant Regional Director/
Chairman, Bids and Awards Committee
Date: February 6, 2012


GRACE Y. URSUA
Regional Director
Head of Procuring Entity
Date: February 6, 2012