

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. I
San Fernando, La Union
Email address: bidsandawardscom1_dole@yahoo.com



BIDS AND AWARDS COMMITTEE

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Department of Labor and Employment-Regional Office No. I, through its Bids and Awards Committee (BAC), invites all interested Phil-GEPS registered bidders to apply for eligibility and to bid for the hereunder project, to wit:

Name of Project : **RENTAL OF OFFICE SPACE FOR DOLE REGIONAL OFFICE FOR TWELVE(12) MONTHS OF CY 2021 (Re-Bid)**

Location : DOLE Regional Office, San Fernando City, La Union

Approved Budget for the Contract: **ONE MILLION THREE HUNDRED EIGHTY THOUSAND PESOS ONLY (P 1,380,000.00)**

Bids received in excess of the ABC shall be automatically rejected at bid opening. Late bids shall not be accepted.

The complete schedule of activities is listed, as follows:

<u>Activities</u>	<u>Schedule & Venue</u>
1. Posting of Invitation to Apply for Eligibility and to Bid	November 11, 2020 to November 18, 2020
2. Issuance of Bid documents	November 11, 2020 to December 2, 2020
3. Purchase or Sale of Bid docs	November 11, 2020 to December 2, 2020
4. Pre-bid conference	November 19, 2020 – 10: 00 A.M
5. Submission of Eligibility Papers, Technical Envelope and Bids	December 2, 2020 – 8:00A.M.- 9:30A.M.
6. Opening of Bids	December 2, 2020 - 10:00 A.M.

Venue: DOLE Conference Room, Parammata Bldg. B, Brgy. Biday.,
San Fernando, La Union

Bidding is restricted to Filipino citizens/sole proprietorship, partnership or organizations with at least seventy-five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines, with a local office located in the Philippines.

A complete set of bidding documents may be purchased by interested bidders from the BAC Secretariat from the address below during office hours from 8:00AM to 5:00PM and upon payment of a non-refundable fee for the Bidding documents in the amount of **One Thousand Pesos Only (P1,000.00)**.

The Department of Labor and Employment assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bids and reserves the right to accept or reject any or all bids.

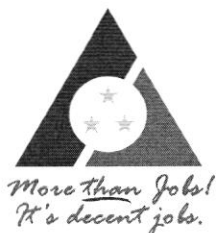
For further information, pls. refer to:

BAC Secretariat at Tel no. (072) 888-0302
DOLE – Regional Office No. I,
Parammata Bldg. B, Brgy. Biday,
City of San Fernando, La Union

APPROVED BY:


ATTY. AMADO E. GASMIN
Chairman, Bids and Awards Committee

Date: November 10, 2020



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. I
San Fernando, La Union
Email address: bidsandawardscom1_dole@yahoo.com



INSTRUCTIONS TO BIDDERS

The Department of Labor and Employment, Regional Office No. I (DOLE RO1) through its Bids and Awards Committee (BAC), invites individuals/companies to apply for eligibility and to bid for the hereunder project:

Name of Project : **RENTAL OF OFFICE SPACE FOR DOLE REGIONAL OFFICE FOR TWELVE(12) MONTHS OF CY 2021 (Re-Bid)**

Location : DOLE Regional Office, San Fernando City, La Union

Approved Budget for the Contract: **ONE MILLION THREE HUNDRED EIGHTY THOUSAND PESOS ONLY (P 1,380,000.00)**

The complete schedule of activities is listed, as follows:

<u>Activities</u>	<u>Schedule</u>
1. Posting of Invitation to Apply for Eligibility and to Bid	November 11, 2020 to November 18, 2020
2. Issuance of Bid documents	November 11, 2020 to December 2, 2020
3. Purchase or Sale of Bid docs	November 11, 2020 to December 2, 2020
4. Pre-bid conference	November 19, 2020 – 10: 00 A.M
5. Submission of Eligibility Papers, Technical Envelope and Bids	December 2, 2020 – 8:00A.M.- 9:30A.M.
6. Opening of Bids	December 2, 2020 - 10:00 A.M. Venue: Parammata Bldg. B, Biday, San Fernando City, La Union

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least seventy five percent (75%) interest or outstanding capital stock belonging to citizens of the Philippines, with a local office located in the Philippines.

Eligibility Check

The determination of eligibility shall be based on the submission of the documents listed in Annex A, using non-discretionary “pass/fail” criteria, and shall be determined as either “eligible” or “ineligible”.

Submission and Receipt of Bids

Eligible bidders shall submit their bids through their authorized office representative (i) in the prescribed form, including its annexes, as specified, (ii) on the specified deadline and (iii) in two (2) separate sealed bid envelopes, the first containing the technical component of the bid, and the second containing the financial component of the bid, with the