

DEPARTMENT OF LABOR AND EMPLOYMENT

Regional Office No. 1

San Fernando City, La Union

CY2021 Annual Procurement Plan (Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Equipments/materials/jigs/tools for the implementation of DOLE Livelihood Program	Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	16,755,000.00	16,755,000.00		Procurement of equipments/materials/jigs/tools and other supplies for the implementation of DOLE Livelihood Program
	Fuel, Oil and Lubricants Expenses	Regional Office	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	GoP	368,000.00	368,000.00		Procurement of fuel, oil and lubricants for office vehicles for the implementation of various program/services of the Department.
	Utility Expenses	Regional Office & Field Offices	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	GoP	1,741,000.00	1,741,000.00		Payment of water and electricity for the Regional and Field Offices
	Communication Expenses	Regional Office & Field Offices	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	GoP	1,690,000.00	1,690,000.00		Payment of mobile, landline, internet subscription, cable subscription, postal and courier services for the Regional and Field Offices
	Janitorial Services	Regional Office & Field Offices	Yes	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2020	Dec 2020	GoP	320,000.00	320,000.00		Procurement of manpower services(janitorial) for the Regional and Field Offices
	Security Services	Regional Office & Field Offices	Yes	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2020	Dec 2020	GoP	300,000.00	300,000.00		Procurement of manpower services(security) for the Regional and Field Offices
	Rents-lease of office space for Regional Office	Regional Office	Yes	Competitive Bidding	October 2020	October 2020	Dec 2020	Dec 2020	GoP	1,400,000.00	1,400,000.00		Rent expense for the lease of office space for the Regional Office
	Rents-lease of office space for Field Offices and storage facility	Ilocos Norte, Ilocos Sur, La Union, Western Pangasinan & Central Pangasinan Field Offices	Yes	NP-53.10 Lease of Real Property and Venue	October 2020	October 2020	Dec 2020	Dec 2020	GoP	654,000.00	654,000.00		Rent expense for the lease of office space for Ilocos Norte Field Office, Ilocos Sur Field Office, La Union Field Office, Western Pangasinan Field Office(Alaminos) & Central Pangasinan(Dagupan) and lease of space for the storage facility for the regional office.
	Rent - office equipments	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	4,000.00	4,000.00		Rental of office equipments
	Repair and maintenance of office vehicles	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	46,000.00	46,000.00		Payment of expenses incurred for office vehicles in the implementation of various programs/services.
	Repair and maintenance of buildings	Regional Office & Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	70,000.00	70,000.00		Payment of expenses incurred for office repair and maintenance.
	Professional Services	Regional Office & Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	1,280,000.00	1,280,000.00		Payment of legal, auditing, consultancy and other professional services.

Printing and Publication Expenses	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	280,000.00	280,000.00	Payment of printing and publication expenses.
Taxes, insurance premium and other fees	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	147,000.00	147,000.00	Payment of expenses for insurance expenses, bond premiums, taxes, duties & licenses.
Other subscription	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	12,000.00	12,000.00	Payment of expenses for other subscriptions (Zoom, etc.).
Representation Expenses	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	383,000.00	383,000.00	Payment of expenses for the conduct of meetings, performance assessment, orientations, etc.
Training Expenses	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	1,032,000.00	1,032,000.00	Payment of expenses for various trainings, seminars, orientations, etc of office staff.
Extraordinary & Miscellaneous Expenses	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	GoP	118,000.00	118,000.00	Payment of various extraordinary & miscellaneous expenses for the Regional Office
			Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		1,400,000.00	1,400,000.00	
			Limited Source Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date		0		
			Direct Contracting	N/A	N/A	Indicate Date	Indicate Date		3,799,000.00	3,799,000.00	
			Repeat Order	N/A	N/A	Indicate Date	Indicate Date		0		
			Shopping	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.1 Two Failed Biddings	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.2 Emergency Cases	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.3 Take-Over of Contracts	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.4 Adjacent or Contiguous	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.5 Agency-to-Agency	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.7 Highly Technical Consultants	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.8 Defense Cooperation Agreement	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.9 - Small Value Procurement	Indicate Date	N/A	Indicate Date	Indicate Date		20,743,000.00	20,743,000.00	
			NP-53.10 Lease of Real Property and Venue	N/A	N/A	Indicate Date	Indicate Date		654,000.00	654,000.00	
			NP-53.11 NGO Participation	Indicate Date	N/A	Indicate Date	Indicate Date		0		
			NP-53.12 Community Participation	N/A	N/A	Indicate Date	Indicate Date		0		
			NP-53.13 UN Agencies, Int'l Organizations or International Financing Institutions	N/A	N/A	Indicate Date	Indicate Date		0		
GRAND TOTAL									26,596,000.00	26,596,000.00	

Prepared by:

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Administrative Officer V-BAC Secretariat

Date: March 16, 2021

Reviewed by:

APRIL MARGARETTE L. LICUDINE
Accountant III

Recommending Approval:

ATTY. AMADO S. GASMIN
BAC Chairperson

APPROVED:

ATTY. EVELYN R. REYES
Regional Director/Head of Procuring Entity