

DEPARTMENT OF LABOR AND EMPLOYMENT
Regional Office No. 1
San Fernando City, La Union
CY2021 Indicative Annual Procurement Plan (Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHP)		CO	Remarks (brief description of Program/Activity/Project)	
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total		MOOE				
	Equipments/materials/figs/tools for the Implementation of DOLE Livelihood Program	Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Procurement of equipments/materials/figs/tools and other supplies for the implementation of DOLE Livelihood Program
	Fuel, Oil and Lubricants Expenses	Regional Office	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Procurement of fuel, oil and lubricants for office vehicles for the implementation of various programs/services of the Department.
	Utility Expenses	Regional Office & Field Offices	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Payment of water and electricity for the Regional and Field Offices
	Communication Expenses	Regional Office & Field Offices	No	Direct Contracting	N/A	N/A	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Payment of mobile, landline, internet subscription, cable subscription, postal and courier services for the Regional and Field Offices
	Janitorial Services	Regional Office & Field Offices	Yes	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Procurement of manpower services(janitorial) for the Regional and Field Offices
	Security Services	Regional Office & Field Offices	Yes	NP-53.9 - Small Value Procurement	N/A	N/A	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Procurement of manpower services(security) for the Regional and Field Offices
	Rents-lease of office space for Regional Office	Regional Office	Yes	Competitive Bidding	October 2020	October 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Rent expense for the lease of office space for the Regional Office
	Rents-lease of office space for Field Offices and storage facility	Ilocos Norte, Ilocos Sur, La Union, Western Pangasinan & Central Pangasinan Field Offices	Yes	NP-53.10 Lease of Real Property and Venue	October 2020	October 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Dec 2020	Rent expense for the lease of office space for Ilocos Norte Field Office, Ilocos Sur Field Office, La Union Field Office, Western Pangasinan Field Office(Alaminos) & Central Pangasinan(Dagupan) and lease of space for the storage facility for the regional office.
	Repair and maintenance of office vehicles	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Payment of expenses incurred for office vehicles in the implementation of various programs/services.
	Repair and maintenance of buildings	Regional Office & Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Payment of expenses incurred for office repair and maintenance.
	Professional Services	Regional Office & Field Offices	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Payment of legal, auditing, consultancy and other professional services.
	Printing and Publication Expenses	Regional Office	No	NP-53.9 - Small Value Procurement	N/A	N/A	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Various dates	Payment of printing and publication expenses.