

Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**  
**Regional Office No. 1**  
 San Fernando City, La Union


**EFFICIENCY AND INTEGRITY BOARD**  
**INTEGRITY DEVELOPMENT ACTION PLAN**

ACTIVITY	TIMEFRAME	RESPONSIBLE PERSON/ AGENCY
1. Orientation on the Code of Conduct for DOLE Officials and Employees pursuant to A.O. No. 476, Series of 2010	within the 1st sem. of 2011	Resident Ombudsman
2. Printing and provision of Handbook of the Code of Conduct for DOLE Officials and Employees to all officials & employees of DOLE- Region 1	within the 1st sem. of 2011	DOLE - IMSD
3. Provide trainings/seminars on spiritual formation, moral recovery program & related concerns.		
3. Orientation on the Anti-Red Tape Law or R.A. No. 9485		Resident Ombudsman
4. Printing and posting of Citizen's Charter to all F0s	March 2011	DOLE - IMSD & F0s
5. Monitoring of strict observance of the following laws: a. RA 9485 - Anti Red Tape Act b. RA 6713 - Code of Conduct and Ethical Standards of Public Officials and Employees c. RA 3019 - Anti-Graft & Corrupt Practices Act d. RA 7877 - Anti Sexual Harassment Act e. Other CSC Rules and Regulations	Jan - Dec.2011	EIB
5. Strengthen feedback mechanism on how well DOLE officials and employees have served the public through the Citizen's Feedback form and other means.	Jan - Dec.2011	DOLE - IMSD, F0s and Officer of the Day
6. Investigation and hearing of complaints against DOLE officials and employees	as a complaint arise	EIB
7. Regular surprise visits to Field Offices	Jan. - Dec.2011	EIB

Recommending Approval:

  
**VERONICA A. CORSINO**  
 SR. LEO/OIC-IMSD/EIB Secretariat

Approved:

  
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 Regional Director